



Tennessee Department of Mental Health & Developmental Disabilities Title VI On-Site Monitoring

Monitor's Name

West Middle East

Agency

Agency Contact Person/Title

Date of Visit

REVIEW ITEM	COMMENTS/WORK PAPER REFERENCE	C/NC/NA C =Compliance NC =Noncompliance
1. Are Title VI posters posted in conspicuous places, available to employees and service recipients.		
2. Have any formal discrimination complaints been filed against the agency? If so, what action was taken?		

REVIEW ITEM	COMMENTS/WORK PAPER REFERENCE	C/NC/NA C =Compliance NC =Noncompliance
3. Are agency policies and procedures relevant to Title VI available for review?	If during the review, evidence of discrimination is indicated, explain the detail and indication of discrimination thoroughly in the comment section below. Attach supplemental supporting documentation as needed.	
4. Based on a random selection of staff files, does the agency provide and document training to staff on non-discriminatory issues and policies?		

Please indicate documentation of staff training in personnel records (when hired & annually):

Name	Yes	No	Comments